

Chicago Chapter, APT (CHAPT) BY-LAWS

ARTICLE I. NAME and LOCATION

Section 1. Name.

This chapter is affiliated with the Association for Psychological Type International (APTi) and is known as The Chicago Chapter, Association for Psychological Type (CHAPT). The board of CHAPT may choose at any time to become a standalone chapter and apply for 501C3 status, buy insurance, and file tax returns as required by law.

Section 2. Location.

The principal office of CHAPT shall be located at the office of the current chapter president, but meetings may be held at any place designated by the Board of Directors.

Section 3. Affiliation.

CHAPT shall operate consistently with the policies and procedures of APTi as long as it is affiliated with APTi..

ARTICLE II. MEMBERSHIP and DUES

Section 1. Membership Qualification and Dues.

CHAPT is open to membership to anyone. All members must maintain an affiliate membership or full membership with APTi. An individual becomes a CHAPT member through application and payment of dues established by the Board of Directors consistent with the chapter needs. Dues will be paid on an annual basis, at the beginning of each calendar year.

Section 2. Privileges of Membership.

A member shall be eligible to vote, attend meetings, receive chapter communications, participate in decision making, hold office, serve on committees, and enjoy other rights and privileges of membership as may be defined in the By-laws.

ARTICLE III. MEETINGS of MEMBERSHIP

CHAPT shall meet for events at least four times during the program year, which will normally run from January through May and September through December

The Board of Directors shall convene as needed to prepare for these events. Location and meeting times shall be selected by the Board to meet chapter needs.

ARTICLE IV. GOVERNANCE

Section 1. Board of Directors.

CHAPT shall be governed by a Board of Directors in accordance with these By-laws. The Board will consist of the following officers: the President, Treasurer, Program Chair, and Membership Chair. Other chapter members may be appointed as co-chairs, or to serve on various committees as determined by the Board.

Section 2. Term of Office, Nomination, and Selection.

Officers will serve for a term of two years, or until their successors are elected. There shall be staggered terms of office, with two Board positions filled each year, to provide continuity and stability to the Board. The President and Program Chair will be up for re-election in odd years and the Treasurer and Membership Chair will be up for re-election in even years. These Officers will be elected by December 31 and take office on January 1.

A Nominating Committee shall be appointed by the Board at least two months prior to each election. The Committee will be chaired by a member of the Board and will include at least one member-at-large. Member-at-large must have attended three meetings within the past two years. The role of the Nominating Committee is to ensure that at least one qualified nominee is available for each office. In addition, a Call for Nominations will be sent at least two months prior to each election. Election will be accomplished by mail-in ballot or electronic ballot or by acclamation. If a ballot is sent, it will go to each current, dues-paid member of CHAPT, postmarked or e-mailed at least thirty (30) days prior to the date when the ballots are opened.

Section 3. Removal and Resignation.

Any officer may be removed from office with or without cause by a majority vote of the members. In the event of death, resignation, or removal of any officer, a successor will be selected by the remaining members of the Board to serve the uncompleted term of the predecessor.

Section 4. Compensation.

No officer shall receive compensation for any service rendered to the chapter, unless approved by the Board. However, any member may be reimbursed for actual expenses incurred in the performance of chapter duties.

Section 5. Duties of Officers.

a. President. Must be an APTi full member if affiliated with APTi. Serves as the chief executive officer of CHAPT and chairman of the Board of Directors. Assists, supports, advises, and coordinates the activities of other chapter officers. Presides over chapter meetings and represents CHAPT at APTi. Prepares and submits the annual chapter report and budget.

b. Treasurer. Must be an APTi full member. Responsible for the financial business of the chapter to include: establishing bank accounts, maintaining financial records, preparing periodic and annual financial reports, and paying chapter bills.

c. Program Chair. Plans the annual programs within budgetary constraints.

d. Membership Chair. Responsible for membership.

ARTICLE V. FISCAL YEAR

The fiscal year for CHAPT shall be the calendar year.

ARTICLE VI. ETHICAL PRINCIPLES

CHAPT is dedicated to the ethical use of the MBTI[®] and other personality assessment tools and shall support the ethical principles as described in APTi literature.

ARTICLE VII. INDEMNIFICATION

CHAPT shall indemnify to the full extent authorized or permitted by the laws of the State of Illinois, as now in effect or as hereafter amended, any person made or threatened to be made a party to any proceeding (whether an action by or on behalf of CHAPT) by reason of the fact that such a person is or was a director, officer, or committee member of CHAPT.

This right of indemnification shall not be deemed exclusive of any other rights to which such person might be entitled apart from this Article VII. This indemnification shall continue once a person ceases to be a director, officer, or committee member and shall remain in effect for the benefit of the heirs, executors, administrators, and other legal representatives of such person.

ARTICLE VIII. CHAPT FUNDS

Dues and other funds collected will be used to benefit CHAPT. In the event that CHAPT decides to dissolve or discontinue its affiliation with APTi, the funds will be distributed to the succeeding organization, APTi, or returned to the membership as determined by the Board of Directors.

ARTICLE IX. RATIFICATION and AMENDMENTS

The initial By-Laws of CHAPT shall be proposed and ratified by a majority vote of the Board of Directors. These By-laws may be amended by a majority vote of the Board and a majority vote of the entire membership. By-laws changes will be accomplished by mail-in or electronic ballot. A ballot will be sent to each current, dues-paid member of CHAPT, postmarked or e-mailed at least thirty (30) days prior to the date when the new by-laws are ratified..